

**CLTC Committee Meeting – Thursday 5 January 2012
held at the Club House**

**Decisions and Action Points
Circulated by e-mail 9 January 2012**

Present: Tony Bryan (TB) - Chairman
Lindsay Bird (LB) - Treasurer
Marlene Read (MR) - Membership Secretary
Brigitte Gilbey (BG) – Ladies' Captain
Steve Hull (SH) - Men's Captain
Nick Jones (NJ) – Junior Secretary
Paul Hackney (PH) – Grounds Secretary
Toby Melling (TM) - Social Secretary
Nicky Edwards (NE) - Administrator

Apologies: Bob Arthy (BA) – Community

DECISIONS	ACTION
1. Apologies	
Noted.	
2. Proposal to Nominate Bob Arthy	
TB felt strongly that Bob Arthy should be reelected to the Committee for his role of Community Secretary. He has a responsibility for organising many of the social tennis events at the Club and developing the community spirit in the Club. It was suggested that this would be retained as a Committee nominated position. Proposed by TB and seconded by LB. All agreed.	
3. Acceptance of Previous Minutes	
Agreed.	
4. Actions from Previous Minutes	
TB ran through the previous minutes in detail for the benefit of the new Committee members.	
5. Playing Report	
TB asked SH to discuss with Simon Loh whether he will be captaining the Men's A this year. SH said we have to run the Men's A and may need to move some B's up to make up numbers. LB felt it wrong to drop a team in view of having Invited A players.	SH
It was suggested team coaching be reintroduced and the Committee agreed they are happy for it to be funded again. NE to discuss with Roy with a view to starting w/c 20 February.	NE
SH had been asked why there was no Winter Box league this year. SH and BG to talk about re-introducing and whether we miss this year and start again next year, or if there is enough time left to start it now.	SH/BG

Steve confirmed Wednesday evenings are sparse, although Friday evenings remain busy. SH & BG to discuss how to improve Wednesdays, possibly combining them with social events.

SH/BG

It was discussed who has priority over courts, especially during ladies morning matches in the Summer. It was agreed that captains must book the courts and if it is on the calendar, this has priority. It was also agreed two courts should be allocated to coaching Monday to Thursday mornings, although not on Fridays as they are very busy. NE to put up a notice and amend the Court Allocation sheet.

NE

LB mentioned to SH and BG the need for team captains to complete the match forms and pay subs as there is no Match Secretary to chase. SH felt it would be easier for subs to be paid by cheque at the end of the season and he is going to trial this for the men, although BG would prefer to continue to collect cash each week from the ladies.

There was a general discussion about coaching at the Club. PH suggested asking older juniors to come back and do some coaching. TB to arrange a meeting with Roy to discuss the management of the coaches.

TB

6. Social Tennis

The Supaleague has been extended to March due to lack of play during November/December.

The New Year's Day tournament was well attended although the weather restricted the amount of play possible.

7. Junior Report

Aegon forms need to be completed by the end of January. NE to redo the sheet of juniors with current ages and to check with the coaches if there are any new children to add.

NE

NJ will contact team managers to check they are happy to continue.

NJ

The St Clement Danes funded coaching for Years 9+ has been agreed and will be run during the Summer term, hopefully by Andrea.

BA's proposal regarding a junior tennis academy will be discussed at the next Committee meeting.

BA

Andrea has been running successful Mini Red tournaments, JC Nite will recommence at Easter, and team training and a Two Generation tournament will be arranged once the teams have been sorted.

8. Grounds Report

PH confirmed he is working through the electrical issues raised in the reports. New fuse boards are required as they current ones do not comply with regulations, and the switches in the changing rooms are too close to the basins.

PH

SH mentioned the floodlights on courts 5 and 6 need looking at as court 5 lights up part of court 6. PH to check.

PH

The outside lights are safe but PH will put together a proposal to bring them to current standards. PH suggested the Club buy a tower although storage may be an issue. PH to provide TB with a note of costings.

PH

The floodlights are being left on and should be manually turned off once play has finished. NE to put up a notice and mention in Smash Hits. NE

The heaters in the changing rooms are not working, PH to check. PH

TB suggested more loft insulation and PH will provide a quote. PH

There is a problem with pooling of water on the lower courts, NE to discuss with ETC and ask them to investigate when the lower courts are cleaned. Hopefully the cleaning will open up the drainage pores. NE

9. Bar Report

The position of Bar Secretary remains vacant. TB said he and NE will cover the stocking for the time being and NJ offered to help. There have also been a couple of other volunteers. NE has put up a new vacancy notice and will check it is still on the website. NE

10. Social Report

TM is planning a quiz for during March. Although the Rock & Roll night went well, it only just broke even and was not well attended. MR suggested members be notified of the date at the earliest opportunity. TM

It was suggested events are most popular when tied in with tennis, possibly bbq's and showing sports events on the large screen, especially during the Olympics.

11. Administration

Suggestions Book: There was a comment regarding team tennis on a Sunday morning. It was agreed that a match has priority if it has been booked on the calendar, and competitions can be played if courts are available. Captains need to avoid arranging hot rackets on a Sunday morning, apart from in exceptional circumstances. It was agreed that it is acceptable for box leagues and Club tournament matches to be played on Sunday mornings. NE to put a notice on the board to clarify and TB to write a reply in the book. TB/NE

Club Marking: It was discussed whether there is merit in proceeding with Club Marking and TB felt it is a lot of work and is not sure the benefits are worth it. It would need someone to run it, NE will mention in the next edition of Smash Hits. NE

Committee Vacancies: The positions of Match Secretary also remains vacant. Jane Smith has offered to help and SH asked whether he, BG and NE could manage together. NE has put up a new notice and will check it is still on the website. NE

Bank Accounts: The bar account needs amending to remove Bungi and Robert and to add Lindsay as the second signatory. The main account should have a third signatory as a back up if either TB or LB are away, and it was agreed this would be NE. LB to request the necessary forms be sent to the Club. LB

Next Meeting: The next meeting will be held on Thursday 15 March 2012 at Tony Bryan's house (so as not to clash with Bridge Club). All