

**CLTC Committee Meeting – Wednesday 21 September 2011
held at the Club House**

**Decisions and Action Points
Circulated by e-mail 6 October 2011**

Present: Tony Bryan (TB) - Chairman
Lindsay Bird (LB) - Treasurer
Jane Smith (JS) - Ladies Captain
Steve Page (SP) - Men's Captain
Brigitte Gilbey (BG) - Membership Secretary
Toby Melling (TM) - Social Secretary
Robert Stuttaford (RS) - Joint Bar Secretary
Nicky Edwards (NE) - Administrator

Apologies: Nick Jones (NJ) - Junior Secretary
Bob Arthy (BA) - Community
Ivan Carter (IC) - Grounds Secretary
Andrew Bungard (AB) - Joint Bar Secretary

DECISIONS

ACTION

1. Acceptance of Previous Minutes

Agreed.

2. Apologies

Noted.

3. Action from Previous Minutes

- **Club Rules:** the Rules had been circulated to the Committee and further amendments were being made by TB. They would be recirculated once finalised.
- **Subscriptions/Membership:** there are now only three adults and five juniors that have not paid their membership and it was agreed a letter would be sent from TB requesting immediate payment.

TB/NE

NE

There was then a wide ranging discussion including:

- the state of the Club finances
- prevailing costs upon families
- the need to stay competitive against other Clubs
- balance of Full v Midweek members and the fact that some full have transferred to midweek reducing subs income
- should members pay a premium for play at weekends
- pending significant expenditure on electric supply

The Chairman proposed an inflationary 3% increase for Full members with a 6% increase for Midweek. This was not agreed.

It was agreed that over a three year period the Midweek membership should move towards 5/7 of Full membership. Full membership cost would stay the same for another year (NB there was also no increase last year). Midweek membership cost should increase by £5.

It was also agreed that any membership not paid within the first month due (i.e. by end April) would incur a £15 administration charge.

4. **Playing Report**

JS confirmed that the ladies have all enjoyed the season with the Ladies A being in division 2, the Mixed B down from 2 to 3, and the Cs staying.

SP confirmed the Mens A came third in the first division, the Bs moved from 3 to 4, and the Cs came third in Division B.

Hot Rackets won the whole competition.

5. **Social Tennis**

Saturday afternoon tennis is going very well with all six courts often being used, and the tea rota is working well. Wednesday evenings are active but not brilliant, and Sunday mornings are good.

The Supaleague has moved on to the next stage with a couple of new joiners. A request had been received for some younger juniors to join but it was agreed they are a bit too young and in part because of CBR considerations it should be for over 14s, especially as the junior league has just started.

6. **Junior Report**

The Junior box league has just been launched with 14 boxes in total.

We are waiting for a reply from St Clement Danes on the funded coaching, and Andrea is keen to carry out the coaching.

Roy has tried to introduce a fitness coaching session but it has had to be cancelled due to lack of interest.

Andrea is starting a Sunday tournament for Mini Reds, which will hopefully be run with Rickmansworth and Croxley.

7. **Grounds Report**

IC offered the services for telephone calls to be diverted to his office when NE wasn't available. However it was felt, due to the very few calls received at the Club, the answer phone is sufficient.

An electrical analysis has been carried out by Paul Hackney's company and found there has been water seepage into the posts caused by open junction boxes. Also the wiring is not to current standards. We are awaiting a quote from Paul for the contract. In the meantime, NE to check with the LTA whether they have recommended contractors.

NE

The bar fridge has been mended and the two faulty storage heaters are being fixed.

IC

JS commented that the retaining path between the courts is fine, and has not crumbled as anticipated.

8. **Social/Bar Report**

RS confirmed the bar is ticking along, Friday nights are busy but the weather has not helped. The bar will be left well stocked when RS/AB finish in their role.

RS/AB

An audit will be carried out after the two functions taking place in October.

RS/AB

Not many have signed up for the Rock & Roll night on 1 October and TM would like to extend the invitation to friends and family of members.

TM/NE

JS suggested we should find out from members what sort of social events they would like in future.

NE

There will be a social event held for Juniors at Christmas but the format has not yet been decided.

NJ/TM

JS felt it would be nice to hold an evening for new members to meet current members. NE to email an invite for complimentary drinks and nibbles.

NE

9. Administration

AGM: The AGM is to be held on Thursday 24 November. NE to inform all members with at least 21 days notice. LB will send the accounts to the Committee beforehand.

LB/NE

Trustees: TB felt it would be good to have one more Trustee and confirmed Percy McCloskey had volunteered.

2011/12 Committee Members: the following changes will be taking place:

Chairman:	to continue
Treasurer:	to continue
Membership Secretary:	to continue
Men's Captain:	standing down
Ladies' Captain:	standing down
Junior Secretary:	to continue
Community Secretary:	to continue
Joint Bar Secretary:	standing down
Social Secretary:	to continue
Grounds Secretary:	standing down
Match Secretary:	position available

TB advised he is happy to continue as Chairman but this will be his last year.

LB is happy to continue as Treasurer but felt, due to family commitments, is doing the minimum necessary. The Committee confirmed they are happy with the work Lindsay is doing and would like her to continue.

SP informed the Committee he is considering his position as he was struggling to fulfil the role. He is in discussion with a possible replacement.

JS confirmed she will be standing down and has not as yet received any offers of a replacement. It was suggested that it may be an option to split the role between social and competitive tennis and JS agreed this is a good idea but the role needs time and it is difficult to get anyone to run the teams.

IC will be standing down from the role of Grounds Secretary but is happy to continue until a replacement is found and to continue in an advisory capacity.

The position of Match Secretary was discussed and as the position has not been filled, it was suggested the role be incorporated into the administrative duties, possibly as a job share.

JS said Terry Willis is keen to be involved when she retires and to bear this in mind next year.

NE will put up new notices and email members regarding available positions.

NE

2010/11 Committee Dinner: it was agreed that the dinner would be held on Thursday 17 November at Marcello's. TB will discuss a fixed menu with Marcello and NE to book.

TB/NE

Visitors Book: An email has been sent to all members informing them of the need to register visitors and pay the fee, and it is now being used more. JS is also encouraging guests to use it. RS suggested we follow up frequent visitors to see if they would like to join the Club.

NE

10. Suggestions Book

TB informed the meeting of a comment regarding himself and sought a vote of confidence from the Committee. This was unanimous.

There was a comment regarding the lack of balls on a Friday evening and this has now been sorted between NE and the Friday evening players.

It had been commented that there were not sufficient mugs for a Saturday afternoon and more are being purchased.

NE

11. Next Meeting

Will be held on Thursday 9 November 2011, if a meeting is needed prior to the AGM.